



<https://www.ildottraining.org/ihtml/application/student/interface.idot/index.htm>

Check your most recent email from the Illinois Technology Transfer Center showing your certificate of completion of any past class for your Username and Password. **Contact Barry.Kent@illinois.gov if you lost your username/password or if you need a new account.**



Learning
Management
System

Student/Instructor Login:

Name: x

Password:



[Register New User Account](#)

[Forgot Password?](#)





COURSE HOW TO GUIDE – ENROLLING

- To start enrollment, click the **Course Catalog** from the left hand menu

The screenshot displays the Learning Management System interface. At the top, there is a banner with the IDOT logo on the left and the text 'Learning Management System' on the right. Below the banner, there is a navigation menu on the left with the following items: Home, User Information, Course Catalog, Student Records, Class Calendar, and Logoff. A large white arrow points to the 'Course Catalog' item. To the right of the navigation menu, there is a section titled 'Current Enrollments' with a search icon and a search box. Below this, there is a table with four columns: Course / Class Title, Delete Enrollment, Launch Course, and Information and Grades. The table content is a single row with the text 'You are not currently enrolled in any course'.

Course / Class Title	Delete Enrollment	Launch Course	Information and Grades
You are not currently enrolled in any course			



COURSE HOW TO GUIDE – ENROLLING

- Once you are in the Course Catalog menu, click **View** for the **Illinois Technology Transfer Center**

The screenshot shows the IDOT Learning Management System interface. At the top left is the IDOT logo. On the right, it says "Learning Management System". Below the header, the user name "Kent, Barry D." is displayed. On the left side, there is a vertical menu with the following options: Home, Instructor Calendar, User Information, Supervisor Access, Course Catalog, Student Records, Class Calendar, and Logoff. The "Course Catalog" option is highlighted. The main content area shows a table with the following data:

Catalog Title	Catalog Description	Browse
BLRS - Bureau of Local Roads and Streets	Illinois Technology Transfer Center courses	View
E-learning	E-learning content always available on student site.	View
ILDOT Online Registration	Online Registrations; Supervisor approval not required	View
Required		View



COURSE HOW TO GUIDE – ENROLLING

- Simply click **Select** next to the course you would like to begin

The screenshot displays the IDOT Learning Management System interface. At the top left is the IDOT logo. The top right corner features the text "Learning Management System". Below the header, the user name "Kent, Barry D." is visible. A search bar contains the text "Course Catalog: BLRS - Bureau of Local Roads and Streets". On the left side, there is a vertical navigation menu with the following items: Home, Instructor Calendar, User Information, Supervisor Access, Course Catalog, Student Records, Class Calendar, and Logoff. The main content area shows a table of course listings.



Course Title	Description	Enroll
BLRS - 2021_National_Work_Zone	BLRS - 2021_National_Work_Zone More info	Select
BLRS - ADA Self Evaluation and the role of an ADA Coordinator	BLRS - ADA Self Evaluation and the role of an ADA Coordinator More info	Select
BLRS - ADA Transition Plans - Part 2	BLRS - ADA Transition Plans - Part 2 More info	Select
BLRS - Flagger Safety	BLRS - Flagger Safety More info	Select
BLRS - Snow and Ice Control FY2021	BLRS - Snow and Ice Control FY2021 More info	Select
BLRS - STTP S-11 HMA Field Inspection	BLRS - STTP S-11 HMA Field Inspection More info	Select
BLRS - Work Zone Safety	BLRS - Work Zone Safety 7 video parts More info	Select

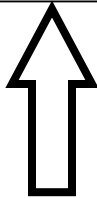


COURSE HOW TO GUIDE – LAUNCH COURSE

- You will now see the course listing, click the **Launch Course** icon for the **BLRS - Flagger Safety**

Current Enrollments

Course / Class Title	Delete Enrollment	Launch Course	Information and Grades
BLRS - Flagger Safety			





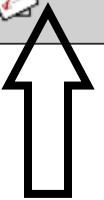


COURSE HOW TO GUIDE - GRADES

- Click the **Information and Grades icon**  any time to see your Quiz grades

Current Enrollments

Course / Class Title	Delete Enrollment	Launch Course	Information and Grades
BLRS - Flagger Safety			



- Home
- User Information
- Course Catalog
- Student Records
- Class Calendar
- Logoff













COURSE HOW TO GUIDE – CERTIFICATE OF COMPLETION

At the end of the course a *Certificate of Completion* can be printed from the Student Records menu of the LMS.

1. Go to ***Student Records*** and click on “Completed Satisfactorily”

Kent, Barry D.

Past Enrollment Results(360 Months of history displayed Show all)

Home	Course / Class Title	Launch Course	Dates and Grades	Completion Date	Final Results
Instructor Calendar	BLRS - 2021_National_Work_Zone			2021-04-29	Completed Satisfactorily
User Information	BLRS - Flagger Safety			2021-04-16	Completed Satisfactorily
Supervisor Access	BLRS - ADA Transition Plans - Part 2			2021-03-18	Completed Unsatisfactorily
Course Catalog	BLRS - ADA Self Evaluation and the role of an ADA Coordinator			2021-03-18	Completed Satisfactorily
Student Records	BLRS - Work Zone Safety			2021-03-05	Completed Satisfactorily
Class Calendar					
Logoff					



2. This will open a pop-up a window that shows the certificate. You can then print to paper and/or as a PDF for your records by clicking the “Print Page” button.

 Illinois Department of Transportation
Awards this certificate of training to
<i>Trainee Name</i>
In recognition of successful completion of
<i>BDE - 2021 Regulated Substances, Construction Projects & Special Provisions Refresher Training Course</i>
<i>PDH Hours: 4</i>
Date: <u>01/04/2021</u> Serial No: <u>4876214</u>



This concludes the ***How To Guide for the Illinois Technology Transfer Center***

- The courses do not have to be done in one sitting, you can come and go and complete the course requirements as your time allows
- You may access the course from anywhere you have an Internet connection
- Contact Barry.Kent@illinois.gov to have an account created or to find out your current Username and Password