



Illinois Public Works Mutual Aid Network

Wednesday, May 6, 2015 10:00 a.m.

Peoria Civic

**Room 135-136
201 SW Jefferson
Peoria, IL 61602**

To participate via conference call:

Dial: 1-619-326-2730

Access Code: 652763

PIN: 3290

Present:

Barb Stiehl, Urbana Public Works, Urbana, IL
Keith Padgett, Champaign Twp. Road District, Secretary
Don Wenzel, City of Rolling Meadows, President
Tom Casson, Menard County, Region 6
Chris Isbell, Stephenson Co. Region 2
Sean Henry, City of Carbondale, Region 11
Ed Andrews, City of Washington, Region 7

Present by Phone:

Nancy Crossman, ILEAS, Admin. Support
Betty Harrison, Lake Zurich, Past President
Gary Holm, City of Batavia, Region 3
Ed Markison, McHenry Co. Vice President
Dan Davis, Winnebago Co. Region 2
Steve Miller, City of Effingham, Region 9
Ryan Buckingham, Franklin Co. Region 11

A. Call to Order

The meeting was called to order by President Don Wenzel at 10:06 a.m.

B. Roll Call/Introductions

Roll was called. Quorum was not present.

C. Approval of Minutes of October 10, 2014

Without a quorum present the minutes could not be approved.

D. Approval of Minutes of February 25, 2015

Without a quorum the minutes could not be approved.

E. Report of Officers

1. President's Report

Don Wenzel mentioned that IPWMAN was invited to participate in an exercise on 6/11/2015 in Champaign, if anyone is interested. Keith Padgett said that Champaign Township would be participating in the exercise.

He said that the following IPWMAN member agencies aided the City of Rochelle with debris removal after being hit by a tornado: Stephenson Co., Winnebago Co., City of DeKalb and Lancaster Twp.

2. Treasurer's Report (attached)

Dennis Schmidt was unable to attend, but he emailed the Treasurers report for review.

3. Secretary's Report

Keith Padgett stated that to date IPWMAN currently had 234 members, with 4 applications pending.

F. Report of Standing Committees

1. Operations Committee

Don Wenzel reported that the duty schedule had been sent out and positions are covered until August. He asked for more volunteers to allow members to become familiar with the process.

2. Management Committee

a. Update of Bylaw changes

There was a brief discussion regarding telephone attendance being allowed to meet the quorum. Barb Stiehl will research this and bring it back to the next Board meeting.

The management committee hopes to be presenting at the next Board meeting.

3. Membership Committee

IPWMAN needs to try and get membership up. IPWMAN representatives presented at IEMA Regions 2 and 7 Public Officials' meetings.

Nancy Crossman mentioned that the contact listing for members was available on the website. She would send updates via e-mail and fax to let members know when information had been changed.

4. Future Conference

a. Establish sub-committee to organize

Those present discussed the possibility of partnering with other emergency response agencies for conferences. It was suggested that a committee be appointed to look into the possibilities.

Barb Stiehl mentioned that the Bloomington-Normal Visitors' Bureau would mention that IPWMAN was looking for local sponsors for its conference in October. Members were encouraged to seek vendors and/or speakers for the conference, which will be held on Wednesday, October 28 in Bloomington, IL. Some expressed interest in having large equipment, such as grapple trucks and chippers on display.

b. Review Conferences/Training/Expositions

c. Commitments for Conference Participation

Don Wenzel asked for volunteers to support the IPWMAN booth at the APWA Metro conference. Don mentioned that the National Guard extended an invitation to IPWMAN member agencies to participate in an exercise in August. If any members are interested in the exercise, they should contact Don or Nancy Crossman.

5. Finance Committee

a. Laptop/Printer Purchases on ITTF Grant

Those in attendance discussed the use of the ITTF grant that was approved for radios. If necessary, IPWMAN could request that the grant be used to purchase laptops and printers instead of radios and distribute one to each region. Motion made by Chris Isbell to purchase laptops and printers. Tom Casson seconded the motion. Since this issue deals with

the expenditures of funds, the entire board of Directors would have to vote on it.

Chris Isbell mentioned that the Mobile Emergency Operations Center (Meoc) needed new tires and awning. The Board had already approved the expenditure, Mr. Isbell asked how to proceed. Don Wenzel said that Mr. Isbell could submit the bill to the Treasurer for payment.

6. Training Committee

a. Commitments for Training/Exercise Participation

G. Other Business

H. Adjournment

Keith Padgett motioned to adjourn the meeting and Sean Henry seconded the motion.

The next Board meeting will be held in Urbana at ILEAS on August 19, 2015.

The meeting adjourned at 11:00 a.m.