



Illinois Public Works Mutual Aid Network

May 8, 2014 @ 10:00 a.m.
Peoria Civic Center
201 S. W. Jefferson
Peoria, IL61602

To participate via conference call:

Dial: 1-619-326-2730
Access Code: 652763
PIN: 3290

BOARD OF DIRECTORS MEETING

Present: Dennis Schmidt, City of Champaign, Treasurer
Keith Watson, Village of Bartlett, Region 4
Barb Stiehl, City of Urbana
Tony Torres, Village of Bolingbrook, President
Don Wenzel, City of Rolling Meadows, Region 4 Vice President
Vydas Juskelis, Village of Villa Park, Region 4
Keith Padgett, Champaign Twp. Road District, Secretary
Bob Scott, City of Danville, Region 7
Dan Bowman, City of O'Fallon, Region 8
Ed Andrews, City of Washington, Region 7
Tom Casson, Menard County, Region 6
Sean Henry, City of Carbondale, Region 11

Present by Phone: Nancy Crossman, ILEAS, Admin. Support
Ed Markison, McHenry County, Region 3
Betty Harrison, Lake Zurich, Past President
Steve Miller, City of Effingham, Region 9
Dan Davis, Winnebago County, Region 2

A. Call to Order

The meeting was called to order by President Tony Torres at 10:00 a.m.

B. Roll Call/Introductions

Roll was called. A quorum was present

C. Approval of Minutes

The motion to approve the minutes of the Board meeting of February 19, 2014 was made by Don Wenzel and seconded by Vydas Juskelis. The motion was approved by voice vote.

D. Report of Officers

1. President's Report

Tony Torres stated that due to budget cuts he was laid off from Bolingbrook and is searching for employment. Please use Tony's personal email address to contact him.

a. IPSI Support/Sponsorship

Tony Torres, who is on the Scholarship committee for Illinois Public Service Institute (IPSI) raised the topic of sponsorship and scholarships to IPSI since many IPWMAN members have

attended IPSI. He suggested that IPWMAN sponsor 1 or 2 scholarships for the advanced category. He mentioned that safety topics were discussed at ISPI and added that they were starting to put together a topic of discussion for breakout sessions for one hour and forty five minutes during that program.

Don Wenzel supported the idea and suggested that they set some criteria. He suggested that this would have to be for members only and a committee would have to be formed to review the applicants to make the selection.

Barb Stiehl stated that if IPWMAN was going to use membership money for this the Board needed to be sure that the money was going towards Emergency Management training.

Dennis Schmidt made a motion to offer 3 scholarships to our annual conference to include registration @ \$50.00 and a room to our current IPWMAN members as of June 1, 2014 with a deadline of getting the application in on August 15 2014. The training committee will accept the applications and decide who shall receive the scholarships.

Sean Henry seconded the motion.

The motion was approved by voice vote.

b. Article for the APWA Journal

Tony Torres drafted an article for the APWA Journal and sent it out to a few people for review and received one comment from Barb Stiehl. He will reroute the article after making a couple of editorials. He asked all to feel free to comment on this after reviewing.

c. Representation on ITTF Communication Committee.

Tony Torres mentioned that Lenny Gahgan Village of Gurnee Utility Supervisor was retiring and wanted to continue representing IPWMAN on the ITTF Communication Committee. Vydas Juskelis stated that the more committee members we have on ITTF the better. Tony Torres stated that he would let Lenny know that it is ok with the Board that he continues to represent IPWMAN on the ITTF Communications Committee.

2. Treasurer's Report (attached)

Dennis Schmidt reported that the starting balance in the check book was just over \$67,000.00 and that with the exception of about 30 members, everyone had paid their dues for the year.

Don Wenzel stated that IPWMAN received a grant of \$34,200 from ITTF for 6 additional StarCom radios and portable printer scanners.

Vydas Juskelis moved to approve the Treasurer's Report.

Don Wenzel seconded the motion.

The motion was approved by voice vote.

3. Secretary's Report

Keith Padgett stated that current membership was right around 200.

Dennis Schmidt stated that he was holding 9 checks for membership until all pertinent paperwork was received.

E. Report of Standing Committees

1. Operations Committee

Keith Watson passed around after incident reports on the responses to Diamond and Washington.

Don Wenzel suggested that IPWMAN have a management team lead to be the point of contact for the requesting agency.

Keith Watson stated that coordination should go on between the resource coordinator and the requesting agency.

It was discussed that this is something that IPWMAN offers.

2. Management Committee

a. Volunteers for the June APWA Expo in Schaumburg

Tony Torres mentioned that IPWMAN received a free booth for the APWA Metro Chapter Expo June 10-11, 2014 and he was looking for volunteers to man the booth.

3. Membership Committee

Ed Andrews stated that they were working on the fee structures. They had started to segregate more brackets as to what the payments would be. Ed didn't think that there was that much segregation on the higher populations within the state. They are concentrating now on the lower populations to see what they can come up with. They are in the initial stages of development right now.

a. Annual Conference Update

4. Finance Committee

Vydas Juskelis and Don Wenzel were invited to attend training on WEBEOC in Cook County. They mentioned that IPWMAN now had usernames and passwords. The software developer was there and as incorporating changes.

Don stated that WEBEOC would be a good tool to use if IPWMAN was deployed. Don will talk to the gentleman at Cook County for additional training for duty officers and may get the training at the conference.

5. Training Committee

Don Wenzel reported that he was working with an instructor at the College of DuPage who is developing a certificate program for Public Works/Emergency Management. They were working on putting together the curriculum. This will be a one year program that they are proposing to start this fall. If anyone has training ideas, please pass them on.

Regarding the conference, Don mentioned that we needed to start getting out 'save the date' and securing speakers and vendors. Don stated that he has 3 speakers already confirmed, the City of Washington, Com Ed and GIS Consortium. If anybody has ideas for speakers, please bring them forward. He asked for members to start seeking sponsors and exhibitors. The completed forms and payment for the conference should be sent to Nancy Crossman and she will send them on to Dennis Schmidt. They can also pay through PayPal and by credit card. Exhibitor's fees should stay the same. Don Wenzel stated that IPWMAN talked about partnering with somebody else for the conference starting next year if we are still interested in do so.

G. Other Business

H. Adjournment

Motion made by Don Wenzel to adjourn the meeting

Motion to adjourn was seconded by Vydas Juskelis

The motion to adjourn was approved by the members present.

The meeting adjourned at 11:30 a.m.

The next meeting will be held on Wednesday August 20, 2014 in Effingham IL.