



c.

Illinois Public Works Mutual Aid Network

October 17, 2017

Double Tree Hotel

10 Brickyard Dr.

Bloomington, IL 61701

11:15 a.m.

General Membership Meeting

- A. **Call to Order – President Wenzel at 11:22 a.m.**
- B. **Roll Call/Introductions – Secretary Doerfler – 53 agencies present.**
- C. **Approval of the Minutes of October 28, 2015, and October 12, 2016 General Membership meeting – Attached – A quorum (62) was not present. The meeting minutes were not approved.**
- D. **Recognition of President’s Awards – President Wenzel – This award is given to someone who has gone above and beyond their position’s expectation/responsibilities. This year’s award goes to Mark Doerfler.**
- E. **Report of Officers:**
 1. **President’s Report – President Wenzel – Don introduced Ed Markison, new president and Barb Stiehl, new vice president. Don is thrilled at the growth and accomplishments of IPWMAN. We have not had a request we couldn’t fill. Always have more than enough help. He is so proud to be part of this organization and will continue to provide support.**
 2. **Treasurer’s Report – Treasurer Killian – The budget was approved by the board. The overall balance was reduced due to batteries, new trailers and deployment kits.**
 3. **Secretary’s Report – Secretary Doerfler – Activation events have caused a spike to our membership.**
 - a. 2015 total members – 243
 - b. 2016 total members – 271 – 28 new members
 - c. 2017 total members – 307 – 36 new members
- F. **Report of Standing Committees:**
 1. **Operations Committee:** Scott Webber reported on this year’s deployments.
 - a. 2 for Ottawa
 - b. 1 for Naplate
 - c. 1 for Schaumburg
 - d. 1 for Fox Lake
 - e. 3 for Algonquin (there was also a separate request for pumps)
 - f. 2 for Nunda Township
 2. **Management Committee:** Kelly Kerr
 - i. **Bylaw Changes – Article Three – Copy of changes are in the conference book. Awaiting email vote results.**
 - a. 3.2 – Composition of the Board

As the organization grows IPWMAN does not have enough people at the General meeting or at the quarterly Board meetings to have a quorum. Instead of 2 votes per region, each region would only require 1 vote with the composition changes that have been proposed.

b. 3.9 – Quorum

The quorum needed to conduct the general meeting is currently 20% of the membership and that needs to be changed. It has been proposed to change that to 10%.

3. **Finance Committee:** -- Treasurer Killian

- i. 2018 Budget – approved at the Board meeting on October 16th.

4. **Training Committee:** - Elias Koutas

- a. Going to have a session this afternoon on the Ottawa/NaplateTornado deployment. Planning on having some Duty Officer training in December or January. We need to add more people to the duty officer list. Great opportunity for networking and getting involved.
- b. IDOT T2 offers a number of training opportunities. We have been putting their opportunities on our website and they said they would put our training opportunities on their website.

5. **Membership Committee:**

- i. Vacancies - There is 1 vacancy in the Board of Directors in Region 2. Joe Cronin is one of the directors. There is a lot of potential for growth in Region 2. Please see Ed or Don if you are interested in this position.

6. **Nominating Committee** – Betty Harrison

- a. Election for 2018 – Still accepting email votes.
- i. Results announced at the session on October 18, 2017
- ii. Swearing in of Officers at the session on October 18, 2017

G. Other Business

a. Highlight available Deployment Equipment

- i. Radios, MEOC, Deployment Kits, Response Trailers. If you would like to use the equipment contact your Regional Director. If it is an emergency we will try and get the equipment there as soon as possible. If it is not an emergency please allow a few days to coordinate transfer of the assets.

b. The board is looking into offering IPWMAN apparel to members only via the website. It would include: t-shirts, “polo” shirts, hats and button down shirts.

c. Jennifer Hughes – Past President APWA. – An initiative that APWA has been working on is to honor fallen public works personnel. There are a lot of logistics involved in coordinating such a celebration and APWA would like to partner with IPWMAN for coordinating these type of celebration events if/when they are to come up. IPWMAN just discussed how to go about having this type of procession at the board meeting last night. It is definitely something that can be done. It would be a non-emergency activation. You would need to call the duty officer to coordinate this.

d. If any member agency is holding a table top exercise IPWMAN is available to help.

e. Gary Holm would like to honor Mark Doerfler, Vince Kilcullen and Joe Cronin for helping with the Naplate and Ottawa activations.

H. Adjourn

Gerald Chickerillo moved to adjourn the meeting.

Vince Kilcullen seconded the motion.

The motion to adjourn was approved by the members present. The meeting adjourned at 11:55 a.m.

The next meeting will be held in October 2018 at a date to be determined.

Agencies Present at Meeting

Christian County Highway Dept.
City of Athens
City of Aurora
City of Batavia
City of Carbondale
City of Champaign
City of Collinsville
City of Crest Hill
City of Des Plaines
City of Effingham
City of Elmhurst
City of Galesburg
City of Geneva
City of Lockport
City of Macomb
City of O'Fallon
City of Ottawa
City of Pekin
City of Rochelle
City of Troy
City of Urbana
City of Washington
City of Wood Dale
Cook County DHSEM
Ford County
Franklin Township
Village of Hoffman Estates
Village of Lake Zurich
Macon County Highway

Maine Township Highway
Department
McHenry County Division of
Transportation
Menard County Highway
Department
Monticello Township
Northville Township
Oak Lawn Public Works
Rolling Meadows Public Works
Urbana & Champaign Sanitary
District
Village of Algonquin
Village of Barrington
Village of Bolingbrook
Village of Hanover Park
Village of Hoffman Estates
Village of Huntley
Village of Kirkland
Village of Manteno
Village of Morton
Village of Naplate
Village of Oswego
Village of Palatine
Village of Riverside
Village of Schiller Park
Village of Shorewood
Village of Villa Park
Wauponsee Township
Williamson County