



General Membership Meeting
October 16, 2018 at 10:30 a.m.
Double Tree Hotel & Convention Center
Bloomington, IL 61702-3157

General Membership Meeting Minutes

A. Call to Order 10:27 am

B. Roll Call/Introductions – 38 agencies, see attached listing

C. Approval of Minutes

- a. Minutes of October 28, 2015
- b. Minutes of October 12, 2016
- c. Minutes of October 17, 2017

Motion was made by Barb Stiehl to approve the minutes of the October 2015, October 2016 and October 2017 General Meetings.

Sam Tesreau seconded the motion.

Voice vote was taken. Motion passed unanimously.

D. Recognition of Presidents Awards - The president awards this recognition to members that have gone above and beyond their regular duties. The following people were presented this award by Ed Markison:

John Watters – For all the hours that he spent on the MEOC.

Jeff Ruth – For all of his work getting IPWMAN on social media and his continued work updating the IPWMAN computers.

Kelly Kerr – For all of his work on getting the IPWMAN Policy Manual and Operations Plan up to date.

Mark Doerfler – Mark is always going above and beyond. Most recently he has been involved with the MOU's, TOIRMA, conference, trailers and presentations.

Barb Stiehl – For all of the presentations she gives, getting our name out around the state. We are at 10% of what we could have as members between counties, municipalities and townships within the state. Barb also has done a nice job so far with our marketing plan.

E. Report of Officers

- a. President's Report – Ed had nothing more to report.

- b. Treasurer's Report – Howard Killian gave an overview of our year fiscally. We started the year with about \$90,000 and should end the year around \$71,000. Some of the big expenditures were the member books and the trailers. Ed Markison is working on the Capital Plan and when that is complete Howard will start to include money in the budget for the upkeep/replacement of our capital assets. We are working on a new website based annual dues invoicing system.

Motion was made by Vince Kilcullen to approve the budget as presented by Howard Killian. Don Wenzel seconded the motion.

Voice vote was taken. Motion passed unanimously.

- c. Secretary's Report – Mark Doerfler reported that we added thirty-three new members bringing us to a total of three hundred forty-nine total members. At the conference this year we had fifty-one registered communities with about one hundred attendees. Last year there were sixty-two registered communities and about one hundred attendees. We are staying right on track.

F. Report of Standing Committees

- a. Operations Committee – Scott Webber – Thank you to all the communities that responded at the end of September to the wind damage activation. Everyone please consider attending the duty officer training being offered at the conference. We can always use more duty officers.
- b. Management Committee – Kelly Kerr – Thank you to everyone who helped get the Operations Plan and Policy Manual updated.
- c. Membership Committee – Kent Cox – Mark Doerfler covered the pertinent information in his Secretary report.
- d. Finance Committee – Howard Killian – At the end of the year we want to conduct an internal audit. If you would like to participate, please contact Howard.
- e. Training Committee – Elias Koutas – There is a duty officer training session this afternoon.
- f. Technology Committee – Jeff Ruth – We are on Twitter, Facebook and Instagram. If there is anything you would like posted, please send the information to Jeff.
- g. Nominating Committee – Barb Stiehl – There are three regions (2, 7, & 9) that are up for election.
- h. Trailer Committee – Vince Kilcullen – The MEOC is outside for everyone to view. We will be working on the response trailers this winter.

- i. Conference Committee – Mark Doerfler – We changed a few things this year. We added a fourth breakout session. We are not serving breakfast in the morning instead we added more food to the menu at the reception this evening. We are hoping this will encourage people to stick around and network and get to know everyone. Next year’s conference is set for the same week of October (13-15) again here at the Doubletree. We had fifteen vendors this year which is the most we have had.
- j. Marketing Committee – Barb Stiehl – Barb really appreciates all the people that have volunteered to work on the marketing committee. Barb highlighted the large display that was created for us. The brochure will be getting updated.

G. New Business

- a. TOIRMA Status Report – Mark Doerfler – There are 1428 townships in the state of Illinois that TOIRMA insures, which is about 98% of the state. TOIRMA and IPWMAN wanted to work together to get these townships to join IPWMAN. We have offered a proposal to TOIRMA for these townships to join at a flat rate. TOIRMA will discuss the proposal at their next board meeting. This is a great opportunity for us to increase our membership.
- b. MABAS MOU – Mark Doerfler – MABAS has a meeting tomorrow to vote on us entering into an agreement with MABAS. We have already voted to do this.

Motion was made by Don Wenzel to enter into an MOU with IESMA.

Vydas Juskelis seconded the motion.

Voice vote was taken. Motion passed unanimously.

- c. ILEAS MOU – Kelly Kerr – We have a copy of the ILEAS MOU. It is a pretty straight forward document. ILEAS will be voting on signing the MOU with us at their next meeting.
- d. IPWMAN Book – Sarah Harbaugh – Every agency will receive a member book. These books should be put in a prominent place so if an activation occurs the agency can reference the book for procedures.
- e. IPWMAN Apparel – Kelly Kerr – Titan Images is a conference vendor. Titan Images displays our apparel on the website. You can order the apparel and it will be mailed directly to you.
- f. Honor all those involved with the September 25, 2018 IPWMAN Activation. Huntley, Lake in the Hills, Village of Algonquin and Cary were municipalities that received help.
- g. Vendor spotlight – The following vendors gave a short description of their company.

Ameren – Tony O’Neil – Electrical and Gas Company/Utility

Air Burners – Mike Schmitt – Air pollution control device designed to get rid of wood waste.

Hi Viz – Mark Jaeger – Traffic Sign Traffic Barricade Company. They can custom build anything that you might need.

Sandbagger – Paula Eaves – Sell sandbags and machines that fill the bags.

Elgin Sweeper Company - Adam Braun – Has vendors throughout the state that sell their equipment.

DTN Weather – Shawn Truelson – Weather and pavement forecasting services.

Woody’s Municipal Supply – Kevin Collings – Located in Edwardsville, IL. Provide any kind of equipment you may need.

- h. A survey will be sent out via email in a day or two. Please fill it out so we can make improvements for next year’s conference.
- i. Don Wenzel made a request to the Secretary of State to recognize Public Works as first responders with a license plate. The state has license plates for police and fire. This request needs to be presented by a state senator. Please contact your senator to vote for this initiative once it hits the senate floor.

H. Next Meeting Date and Location

- a. Next Meeting Tuesday October 15, 2019 @ Bloomington – Double Tree Hotel & Conference Center, Bloomington, Illinois
- b. **Adjournment**

Motion was made by Sean Henry to adjourn the meeting.

Vince Kilcullen seconded the motion.

Voice vote taken. Motion passed unanimously.

Meeting adjourned at 11:14 am

Village of Algonquin
Village of Alsip
Village of Barrington
City of Batavia
Village of Bolingbrook
Village of Brookfield
City of Carbondale
DeKalb Township Road District
City of Effingham
City of Elmhurst
Ford County
Franklin Township
City of Galesburg
Village of Germantown Hills
Village of Hanover Park
Village of Hoffman Estates
Village of Huntley
Village of Kirkland
City of Leroy
City of Lockport

City of Macomb
Village of Manteno
**McHenry County Division of
Transportation**
**Menard County Highway
Department**
Northville Township
Village of Oak Lawn
Village of Oswego
Village of Palatine
City of Rochelle
Rolling Meadows
Village of Schaumburg
Village of Shorewood
Village of Sugar Grove
City of Troy
City of Urbana
Village of Villa Park
City of Washington
Wauponsee Township